



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - TBA
REGULAR MEETING - 7:00 p.m.**

August 15, 2013 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

Consent Agenda

Superintendent

2. C-1 Minutes of Regular Meeting on July 18, 2013, and Special Meeting-Public Hearing on July 29, 2013

Attachment: 8-15-13 - Minutes July 18, 2013.pdf

Attachment: 8-15-13 Minutes July 29, 2013.pdf

Deputy Superintendent

3. C-2 Proposed Allocation Changes for 2013-2014

Attachment: Allocation Summary - August 15, 2013.pdf

4. C-3 School District of Clay County's 2012-2013 School Safety & Security Self-Assessment (Safe Passage Act)

Attachment: School Safety & Security Best Practices 2012-2013bpi.pdf

Attachment: SAFE PASSAGE ACT cover sheet.pdf

Human Resources

5. C-4 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 08-15-13.pdf

Instruction

6. C-5 Overnight/Out of State Travel

Attachment: overnight-outofstatetravel.pdf

7. C-6 Approve 2013-2014 Master Inservice Plan Review

Attachment: MIP 2010-2015 Board Review August 2013.pdf

8. C-8 Young Rembrandts Contract

Attachment: Young Rembrandts Contract August 2013 until Terminated or Changed.pdf

9. C-9 Interagency Integrated Services Agreement between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CCBH IA INTEGRATED SERVICES .pdf

10. C-10 Student Travel

Attachment: August 2013 - Student Travel.pdf

11. C-11 Advertise amendments to Student Progression Plan 2013-14

Attachment: STUDENT PROGRESSION PLAN 2013-14.pdf

Attachment: Changes to Student Progression Plan 2013-14.pdf

Business Affairs

12. C-14 Writeoff Non-Sufficient Checks at Schools

13. C-15 Warrants and Vouchers for July, 2013

Attachment: Warrants & Vouchers July, 2013.pdf

14. C-16 Property Report - July, 2013 - Furniture/Equipment

Attachment: Furniture-Equipment Report-July, 13.pdf

15. C-17 Monthly Property Report - July, 2013 - AV Materials

Attachment: Audiovisual Report-July, 13.pdf

16. C-18 Monthly Property Report - July, 2013 - Software

Attachment: [Software Report-July, 13.pdf](#)

17. [C-19 Monthly Property Report - July, 2013 - Vehicles](#)

Attachment: [Vehicles Report-July, 13.pdf](#)

18. [C-20 Deletion of Certain Items Report - August, 2013](#)

Attachment: [Deletion Report-August, 13.pdf](#)

Attachment: [Deletion Report \(Attachment\)-
August, 13.pdf](#)

Support Services

19. [C-21 Additive Change Order #5 for Keystone Heights
High School Renovation Building 1](#)

Attachment: [CO 5 KHHS Renovation Bldg 1.pdf](#)

20. [C-22 Additive Change Order #3 for W.E. Cherry
Elementary School Panelboard/Switchgear Replacement](#)

Attachment: [CO 3 WEC Panelboard.Switchgear
Replacement.pdf](#)

21. [C-23 Substantial Completion of Clay High School Roof
Replacement Building 8](#)

Attachment: [CHS Roof Replacement Bldg 8
Substantial Completion.pdf](#)

22. [C-24 Substantial Completion of Keystone Heights High
School Renovation Building 1](#)

Attachment: [KHHS Renovation Bldg 1
Substantial Completion.pdf](#)

23. [C-25 Substantial Completion of W. E. Cherry
Elementary School Panelboard/Switchgear Replacement](#)

Attachment: [WEC Panelboard.Switchgear
Replacement Substantial Completion.pdf](#)

24. [C-26 Substantial Completion of Bannerman Learning
Center Roof Replacement Buildings 1 & 2](#)

Attachment: [BLC Roof Replacement Bldgs 1 & 2
Substantial Completion.pdf](#)

25. [C-27 Substantial Completion of Orange Park
Elementary School Panelboard Replacement](#)

Attachment: [OPE Panelboard Replacement
Substantial Completion.pdf](#)

26. [C-28 Additive Change Order #2 for Orange Park High
School Chiller Replacement, Building 12](#)

Attachment: CO 2 OPH Chiller Replacement.pdf

27. C-29 Additive Change Order #2 for Ridgeview High School Fire Alarm Replacement

Attachment: CO 2 RHS Fire Alarm.pdf

28. C-30 Additive Change Order #2 (Days Only) for Green Cove Springs Junior High School Roof Replacement Buildings 1 and 3

Attachment: CO 2 GCJ Roof Replace.pdf

29. C-31 Orange Park High School Chiller Replacement Building 12 Substantial Completion

Attachment: Sub Compl OPH Chiller.pdf

30. C-32 Lake Asbury Elementary School HVAC Replacement Buildings 1, 2 and 3 Substantial Completion

Attachment: Sub Compl LAE HVAC Replacement.pdf

31. C-33 Tynes Elementary School Roof Replacement Building 1 Substantial Completion

Attachment: Sub Compl TES Roof Replacement.pdf

32. C-34 Green Cove Springs Junior High School Roof Replacement Buildings 1 and 3 Substantial Completion

Attachment: Sub Compl GCJ Roof Replacement.pdf

33. C-35 Pre-Qualification of Contractors

Attachment: Contractor List 8,15,13.pdf

Adoption of Consent Agenda

34. Adoption of Consent Agenda

Motions:

Approve the Consent Agenda with the exception of Items C-7, C-12, and C-13 which were moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock	- Aye
Lisa Graham	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

Recognitions and Awards

35. Recognize Focus Team - Kelly Edmonson

Minutes: Kelly Edmonson, Supervisor of Information Services, recognized Lorraine Hans, Donna Chesser, and Bruce McGuffey for their dedicated work during the 2012-2013 implementation of Focus, the district's student information system.

36. Recognize Katrina Sessions, KHHS student and Key Club Governor - Mrs. Bullock

Minutes: Mrs. Bullock introduced Katrina Sessions and her mother. Katrina was recognized for her work as a community advocate and Key Club Governor, where she oversees an organization representing 18,000 students across the state of Florida.

Presenters

37. Back to School Update

Minutes: Superintendent Van Zant announced that all schools experienced a smooth opening day. At the end of the second day, the school district was 435 students above projections. Major focuses for 2013-2014 will be student engagement, student writing for improvement, and strengthening of Professional Learning Communities. The new Public Relations Officer, Gavin Rollins, had prepared a short video that was shown of teachers getting their classrooms ready and buses and students arriving on opening day.

38. Wolfson Children's Hospital - Megan Denk

Minutes: Ms. Denk, the Manager for THE PLAYERS' Center for Child Health at Wolfson Children's Hospital, shared information about the program available to the families of Clay County and its main goal to improve the health of the community.

39. Clay County Special Olympics - Ronna Smith

Minutes:

Ms. Smith is the district's Special Olympics Coordinator. She introduced student Christian Eaton who expressed thanks to the Board for their support of the Special Olympics program.

Scheduled Citizen Requests

40. Margaret Lingg - Transporting Students from Keystone to Ridgeview IB Program

Minutes:

Mrs. Lingg spoke about the lack of transportation for honor students in the Keystone area and asked the Board to consider options for all students to have equal opportunities to attend advanced programs and Academies.

41. Keith Nichols - Are We Picking The Right Number?

Minutes:

Mr. Nichols referred to the number 89 as described in the recent budget presentation being the percent of the budget that covers employee salaries and benefits.

Discussion Agenda

School Board Members

42. D-1 Draft and or amend applicable CCSB Policy(s) governing the Clay County School Board (Item submitted by Mrs. Graham)

Minutes:

Mrs. Graham explained that she felt the need for open discussion and consensus among all five Board Members before new policies or revisions to current policies are developed. She proposed a procedure whereby Board Members could clearly articulate ideas and give direction for language.

Stan Pfenning, audience member, stated his support of the recommendation.

Board discussion followed with Mrs. McKinnon

in favor of drafting the policy. Mmes. Kerekes, Studdard, and Bullock felt the policy was not needed.

43. D-2 Advertise amendments to School Board Policy 6GX-10-2.03 Human Resources - Position Availability (Item submitted by Mrs. Kerekes)

Attachment: 8-15-13 Policy 2.03 Position Availability (Kerekes).pdf

Attachment: 8-15-13 Superintendent's Recommendation -2.03 Position Availability.pdf

Minutes:

Stan Pfenning, audience member, spoke in support of the Superintendent's recommendation on this item.

This item was carried over from the July meeting. Lengthy board discussion ensued about the policy proposed by Mrs. Kerekes compared to the language in the Superintendent's recommendation. The following people spoke in favor of the Superintendent's recommended language: Mrs. McKinnon, Mrs. McCabe, Dr. Michael Henry, Mrs. Adams, Mike Wingate.

Motions:

Approval of the language as presented by Mrs. Kerekes. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Tina Bullock - Aye

Carol Studdard - Aye

44. D-3 Public Hearing and Approval of Amendment to School Board Policy 6GX-10-1.02F(1)f, School Board Rules (Item submitted by Mrs. Kerekes)

Attachment: 8-15-13 Policy 1.02F School Board Rules.pdf

Minutes:

The public hearing was opened by the Chairman.

The following speakers addressed this item: Stan Pfenning, Alexandra (last name not clear), Sylvia Croft.

The public hearing was closed and the item was brought back to the Board.

Motions:

Motion to approve. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

45. D-5 Discuss School Board Invocations (Item submitted by Mrs. McKinnon)

Attachment: [8-15-13 Open Letter Supporting Public Invocations.pdf](#)

Minutes:

The following audience members spoke concerning this item: Sylvia Croft, Dillon Banks, Daniel Findley, Harry Parrott, Stan Pfenning, Elaine Weistock.

Mrs. McKinnon explained that the School Board received a letter from Americans United for Separation of Church and State asking the Board to discontinue the practice of opening its meeting with a prayer. Board discussion followed with varying opinions.

Final consensus was to await the decision of the United States Supreme Court in a current case regarding a similar pre-meeting prayer practice of the municipality at its board meetings. Bruce Bickner, School Board Attorney, stated that ultimately, it is a question of whether it is considered "school" prayer or "legislative" prayer.

46. D-4 Review Proposed revisions/updates to Public

Relations Officer Job Description - Job Locator: I-1.1.61
(Item submitted by Mrs. Kerekes) a

Minutes:

Stan Pfenning, audience member, spoke in support of the Superintendent's recommendation to make no changes.

Both Mrs. Kerekes and Mrs. Studdard stated they had asked that the current job description be added as an attachment to the agenda. Mrs. Studdard reviewed the procedure for review and approval of the monthly Regular Meeting board agenda.

Deputy Superintendent

47. D-6 Public Hearing - Amendments to School Board
Policy 6GX-10-1.12, Anti Bullying and Harassment

Attachment: 8-15-13 Policy 1.12 Anti
Bullying.pdf

Minutes:

The public hearing was opened by the Chairman.

Stan Pfenning addressed the item concerning the definition of the word "accused."

The public hearing was closed and the item was brought back to the Board.

Motions:

Motion to approve. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Human Resources

48. D-7 Human Resources - Special Actions

Minutes: There were none.

Instruction

49. D-8 Public Hearing - 2013-14 Admissions and Placement Manual, included as School Board Policy.

Attachment: A P Manual table of contents 13 14.pdf

Minutes:

The public hearing was opened by the Chairman.

No one was present to speak to the item. Therefore, the public hearing was closed and the item was brought back to the Board.

Motions:

Approve 2013-14 Admissions and Placement Manual. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

50. D-9 Public Hearing - 2013-2014 Student Code of Conduct

Attachment: 13-14 Code of Conduct final.pdf

Minutes:

The public hearing was opened by the Chairman.

Being no one present to speak to the item, the public hearing was closed and the item was brought back to the Board.

Motions:

Approve the 2013-2014 Student Code of Conduct as submitted. - PASS

Vote Results

Motion: Tina Bullock

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

51. C-7 Title II Part A Teacher and Principal Training and Recruiting Fund Project application (Item pulled by staff)

Attachment: Clay Title II A July 2013.pdf
bod.pdf

Minutes:

Deputy Superintendent Denise Adams called attention to Paragraph 2, Program Plan to Address Strategies and Activities to Achieve 100 Percent Infield Effective Teachers. In the Response, the entire second paragraph should be stricken regarding a differentiated pay scale.

Motions:

Motion to approve with the noted language stricken. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

52. C-12 Articulation Agreements with local colleges and universities for Dual Enrollment (Item pulled by Mrs. Kerekes)

Attachment: 8-15-13 MOU with SJRSC.pdf

Attachment: 8-15-13 Dual Enrollment AA with SJRSC.pdf

Attachment: 8-15-13 Dual Enrollment AA with UF.pdf

Minutes:

Mrs. Kerekes pulled this item to note that the Memorandum of Understanding had the wrong year in the last paragraph. She also stated that all contracts should be reviewed by the Board Attorney prior to placement on the school board agenda.

Motions:

Approve Articulation Agreements with date corrected to 2013-2014 in the MOU. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Business Affairs

53. C-13 Bids to Be Awarded August 2013 (Item pulled by staff)

Attachment: 13-BA-115 Warehouse Bid Tab Sheet REVISED 7 18 2013 and 8 15 2013.pdf

Minutes: At the request of Nancy Racine, Director of Purchasing, Mr. Bickner noted for the record that Bid #14-MA-305 was to be stricken. Action is required only to award the Warehouse Supply Bid #13-BA-115. Chairman Studdard determined there was good cause to strike this Bid from the agenda.

Motions:

Motion to strike Bid #14-MA-305 and to award Bid #13-BA-115. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Janice Kerekes - Aye

Presentations from the Audience

54. Speakers

Minutes:

Stan Pfenning read an excerpt concerning Biblical doctrine.

Gwen Shangle spoke about misinformation in media reporting.

Superintendent's Requests

55. Comments

Minutes:

Superintendent Van Zant clarified that the new Standards-Based report card affects only K-2 students. He thanked staff for their hard work on the budget, and Mr. Wingate for his assistance with the Dual Enrollment Articulation Agreements.

School Board's Requests

56. Comments

Minutes:

Mrs. Graham stated she had received positive comments about opening of school and thanked everyone for doing a

great job to make it run smoothly.

Mrs. Bullock thanked Dr. Copeland for the informative budget presentation and the Facilities team for the front office remodeling at Keystone Heights High School. She wished her husband of 44 years a happy anniversary.

Mrs. Kerekes agreed with comments that the new school year is off to a great start. She also thanked Dr. Copeland for the budget workshop.

Mrs. McKinnon gave a personal thank you to Orange Park First Baptist Church and to Journey Church for backpacks full of school supplies for students.

Mrs. Studdard thanked Dr. Copeland, Sonya Findley, Jana Thornton and Nancy Racine for a job well done with the budget. She reported on a School Board Coalition meeting she and Mrs. Kerekes attended yesterday where the main topic was Common Core. She wished teachers and staff a good school year and announced Master Board training on August 27-28 in Martin County. Mrs. Studdard also commented on the mistake in the Times-Union article on Sunday.

Attorney's Requests (There were none.)

Adjournment (10:20 p.m.)

Superintendent

Chairman